

Mayor
Frank Hansen

Deputy Mayor
Terry Anderson

Councilmembers
Gene Fisher
Chris Wythe
Ralph Shape
Joe Brennan
Don DeHan



City Manager
Bruce A. Rayburn

Assistant City Manager
Craig R. Ward

City Attorney
Mary E. Mirante Bartolo

City Clerk
Judith L. Cary

"The Hospitality City"

CITY MANAGER'S WEEKLY UPDATE

April 9, 2004

Dear Mayor, Councilmembers, Residents and Employees:

Egg Hunt at Angle Lake Park: Hop on over to Angle Lake Park this Saturday, April 10th for our annual Egg Hunt. This event promises to be better than ever with more giveaways and fun! A special floppy eared visitor will be on hand to greet youngsters and pose for pictures. The egg hunt starts at 9:00 AM sharp and we strongly recommend that children bring a basket to collect their eggs and treats. It is a pleasure for the SeaTac Parks & Recreation Department, SeaTac Fire Department and the SeaTac Fire Fighters Local Union #2919 to sponsor this annual event.

Comprehensive Plan Amendment Deadline and Open House: The deadline for submitting proposals to amend the Comprehensive Plan is fast approaching: April 30, 2004. The Comprehensive Plan is the City's blueprint for development. Adopted in 1994, it is a "living document," responsive to changing conditions or new opportunities. The City reviews the Comprehensive Plan annually and makes changes as necessary to meet the community's needs. Application packets are available from Mike Scarey, Senior Planner, and Brian Galloway, Associate Planner, at 973.4840.

The Planning Department will hold an Open House on Monday, April 19, 2004, to provide the public with information about SeaTac's annual Comprehensive Plan amendment process and obtain any additional input from the public regarding Comp Plan amendments. The Open House will be held from 5:00 PM to 6:00 PM in the Council Chambers, followed immediately by the Planning Commission's meeting at 6 PM. Planning staff will be on hand to answer questions, discuss ideas, and record comments.

Space Available Signs for City Hall Site: As most of you know, a portion of the second floor in City Hall is available for additional tenants. Up until now, the rental market has been very slow. Therefore, we plan to install two signs on the City Hall Site. One will be located near the driveway on South 188th Street and one will be located near the driveway on Military Road South. The signs will advertise that space is available, along with the telephone number for Windermere Realty, our leasing agent. Hopefully, this additional effort will produce results leading to some new tenants for the second floor. This item is on the 4/13/04 Administration and Finance Committee agenda.

Vandalism at Valley Ridge Community Center: Thursday morning, around 1:00 AM, there was a break-in at Valley Ridge Community Center. The alarm company alerted SeaTac Police Department and the Assistant Parks & Recreation Director to investigate the break-in. Upon arrival the glass in the front door was broken. No items were taken or disturbed inside the facility due to the alarm going off when the intruder(s) entered the building. Facilities Operations Lead was called out to assist the Assistant Parks & Recreation Director with boarding up the damaged door. Replacement glass has been ordered and it should be installed early next week.

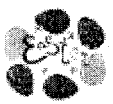
Fire Department News: The City was notified through the Fire Department that the State of Washington has approved the revised Emergency Operations Plan and Terrorism Annex. The plan, updated and revised by the Department Staff and grant money for a consultant to write the Terrorism Annex, now meets all state and Federal guidelines.

Police News: SeaTac officers were part of a collaborative effort on Tuesday, April 6, when they responded to a report that a woman had shot her husband and planned to shoot herself with a rifle. The officers were able to determine that the husband was not hurt and found the woman parked in her car in a church lot in Tukwila. After alerting Tukwila police, SeaTac police officers entered into negotiations with the distraught woman and were able to resolve the situation without any violence.

- April Calendar
- Agendas:

Civil Service Commission	04/12/04
Joint STEP – Hotel/Motel Committee	04/14/04
Hotel/Motel Committee	04/14/04
Administration and Finance Committee	04/13/04
Human Relations Advisory Committee	04/14/04
Senior Citizen Advisory Committee	04/15/04


Bruce Rayburn, City Manager

April 2004						
◀ April 2004 Go ▶						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 Rummage Sale & Free Plant Exchange 9am (NSPCC)
4	5 PC 5:30pm (Cancelled)	6	7	8 LUP 4pm (Airport Conf RM 345)	9 11:30am SWKC (Doubletree Suites/Southcenter Parkway)	10 Egg Hunt 9am (Angle Lake Park)
11 	12 Civil Svs Com 3:30pm (Riverton Training RM 128)	13 A&F Mtg 3pm (Airport Conf RM 345) SS 5pm (CC RM 105) /RCM 7pm (CC RM 105)	14 Joint STEP & Hotel/Motel 10am & Hotel/Motel Mtg 11am(Executive Conf RM 109) Human Rel Adv Com 6pm (Riverton Training RM 128) Gardening Class 6pm (CC RM 105)	15 Sr Citizen Adv Com 10am (NSPCC)	16	17
18	19 Comprehensive Plan Open House 5pm (CC RM 105) PC 6pm (CC RM 105) Human Svs Adv Com 6pm (Riverton Training RM 128)	20	21	22	23	24 Special Recycling Event 9am (Tyee High School)
25	26	27 T&PW 3pm (Airport Conf RM 345) PS&J 4pm (Tentative) Library Advisory Comm Mtg. 5:30pm (Riverton RM 128) SS 5pm (CC RM 105) /RCM 7pm (CC RM 105)	28	29	30	

MEETING LEGEND:

A&F Administration & Finance
LUP Land Use & Parks
PC Planning Commission
PS&J Public Safety & Justice
PSRC Puget Sound Regional Council

RCM Regular Council Meeting
SCA Suburban Cities Association
SCM Special Council Meeting
SS Study Session
SSS Special Study Session
SWKC Southwest King County Chamber
T&PW Transportation & Public Works

MEETING Location

(CC RM 105) Council Chambers*
(NSPCC) North SeaTac Park Community Center
(VRCC) Valley Ridge Community Center
(VV Library) Valley View Library

Updated 04/07/2004

*Council Chambers are accessible to persons with disabilities
 equipped with Assistive Listening Devices.

The dates and times of meetings are subject to change. Please contact City Hall to verify the above information.

CIVIL SERVICE COMMISSION

Chair: Don Malmberg; Commissioner: Art Thompson.
Secretary / Chief Examiner: Steve Mahaffey

3:30 p.m. Monday, April 12, 2004

**SeaTac City Hall
Riverton Training Room (128)**

Call To Order:	3:30 p.m. Don Malmberg, Chair
Approval of Minutes:	Minutes of November 3, 2003 meeting. Minutes of December 8, 2003 meeting.
Public Comment:	If requested.
New Business:	Election of Commission Chair for 2004. Approval of the examination process for Fire Captain. Approval of the examination process for entry level Fire Fighter.
Old Business:	None.
Other Business:	To be determined.
Next Meeting:	Monday, May, 10.

**JOINT
STEP - HOTEL/MOTEL COMMITTEE MEETING**

April 14, 2004

10:00 AM

SeaTac City Hall, Executive Conference Room

4800 S. 188th St.

Chair: Rick Lucas

AGENDA

1. Introductions - All
2. Market Assessment Project Update – Craig Ward
3. Economic Development Incentives Update – Soraya Lowry
4. Next Meeting – May 12

HOTEL/MOTEL COMMITTEE MEETING

April 14, 2004

11:00 AM

SeaTac City Hall, Executive Conference Room

4800 S. 188th St.

Chair: Councilmember Joe Brennan

AGENDA

1. Introductions - All
2. Approval of March 10 Meeting Notes - All
3. SSVS Program Update – Katherine Kertzman
4. Airport Visitor Center Proposal – Katherine Kertzman
5. Taxi Fare Update – Katherine Kertzman
6. Audit Update – Soraya Lowry
7. Committee Vacancies – Soraya Lowry
8. Next Committee Meeting – May 12

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City Council Committee Meeting Administration and Finance

**Tuesday, April 13, 2004
3:00 p.m. / Airport Conference Room (#345)**

Members:

Ralph Shape, Chair
Don DeHan
Gene Fisher

Staff Coordinator: Mike McCarty, Finance & Systems Director

AGENDA

1. Position Vacancy Review Board (PVRB) Recommendations – Steve Mahaffey
2. Fire Station 45 Generator Purchase – Pat Patterson
3. Cablecasting Options and Costs – Craig Ward
4. Survey of Businesses That Didn't Renew Their Business Licenses – Craig Ward
5. Japanese Garden Agreements Update – Craig Ward
6. 2004 Budget Amendment for Salary & Benefit Increases (IAFF Contract) – Mike McCarty
7. Space Available Signs for City Hall Site – Bruce Rayburn
8. Recap of 2003 General Fund Budget – Bruce Rayburn
9. Next Meeting – May 11, 2004 at 3:00 p.m. (in accordance with revised committee meeting schedule)

HUMAN RELATIONS ADVISORY COMMITTEE

Connie Cook, George Ishii, Margo Mineard, Jack Nichols
Staff Liaison: Steve Mahaffey

AGENDA

April 14, 2004
6:00 P.M.

SeaTac City Hall
Riverton Training Room (1st Floor)

Call To Order:	6:00 P.M. Connie Cook, Chair
Approval of Minutes:	Minutes of January 14, meeting.
Public Comment:	If requested.
New Business:	Speaker: Suldan Mohamoud with the Refugee Support Coalition. Mr. Mohamoud will speak on the experiences of the Somali community in SeaTac. Revised criteria for the City's Annual Diversity Award. Consider a different meeting date in May. Items from Committee members.
Old Business:	None.
Other Business:	To be determined.
Next Meeting:	May meeting date TBA.



Senior Citizen Advisory Committee

MEETING AGENDA

April 15, 2004
10:00 a.m.

North SeaTac Park Community Center
13735 - 24th Ave. S., SeaTac
206.973.4680

MEMBERS: Jon Ancell, Chair; Bill Blazer, Nina Nelson, Della Schmitz, Darleene Thompson

MISSION STATEMENT: Represent the Senior population of the City of SeaTac through recreational, social and educational services. Act as advocates and advisors to the City of SeaTac Council on issues relating to the Senior population.

10:00 A.M. - Call to order. Approval of Minutes dated March 25, 2004.

10:05 A.M. - Senior Center Pre-Design Meetings – Update

10:20 A.M. - Senior van - Update

10:30 A.M. - SeaTac Senior Café - Update

- Coffee crisis

10:40 A.M. - Fundraisers

- Rummage sale prognosis

10:50 A.M. - Day and time for future meetings.

10:55 A.M. - Old Business

11:00 A.M. - New Business

11:05 A.M. - Adjournment